

Smith, Catherine

From: Webb, Bob
Sent: Tuesday, June 12, 2018 11:07 AM
To: Parent, Nancy; Smith, Catherine; Galassini, Janis L
Cc: Popp, Jayleen; Sugui, Hannah; Kremers, Karin; Webb, Bob; Rose, Laura
Subject: Public hearing for Lantern Fest (round 2) on June 26
Attachments: memo to clerk, app received and public hearing notice for June 26 2018.docx

Nancy, Catherine and Jan:

Attached is the memo from me to ya'll (required by NRS and County Code) alerting you to a public hearing on June 26th for The Lantern Fest. This will be for an event date of June 30th, with a delay date of July 1st. Kathy Emerson is providing adjacent property owner notice (code requirement). Please place the appropriate notices in the newspaper, etc. If you have questions, please ask.



Bob Webb

Planning Manager, Planning and Building Division | Community Services Department

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P.O. Box 11130, Reno, NV 89520-0027

1001 East Ninth Street, Reno, NV 89512





WASHOE COUNTY
COMMUNITY SERVICES DEPARTMENT
Planning and Building Division
Business License

1001 EAST 9TH STREET
PO BOX 11130
RENO, NEVADA 89520-0027
PHONE (775) 328-3733
FAX (775) 328.6133

June 12, 2018

TO: Nancy Parent, Washoe County Clerk
FROM: Bob Webb, Planning Manager
SUBJECT: The Lantern Fest Application and Public Notice for BCC Hearing on **June 26, 2018**

THE LANTERN FEST

Outdoor Festival License Application

Washoe County Business License received an Outdoor Festival business license application for The Lantern Fest, an event to be held at the Wild West Motorsports Park on May 30, 2018 (with a delay date of July 1, 2018). WCC section 25.273(3)(a) requires this office to transmit one copy of the application (attached electronically) and a copy of the receipt for the application to the County Clerk. Please provide the application and receipt to the appropriate staff within your office.

The application deemed complete (application fee received) on June 11, 2018. **The public hearing before the Washoe County Board of County Commissioners (Board) will be on June 26, 2018 pursuant to WCC section 25.277(1).**

The applicant signed a waiver and consent to extend the mandated public hearing date before the Board. The waiver and consent is attached to this memorandum. The proposed public hearing date of June 26, 2018 is within the time frames noted in the last paragraph of the waiver and consent.

Information for Legal Notice for Public Hearing

*Please publish a notice in the newspaper(s) for this public hearing item on the **June 26, 2018** Board meeting. **Note: this description will likely be amended by legal counsel, so please use the description as approved in the staff report as filed in Granicus.***

Public Hearing: Outdoor Festival Business License Application (The Lantern Fest)

Public hearing to approve with conditions, or deny, an Outdoor Festival business license application for The Lantern Fest. The Lantern Fest is described generally by the applicant as a family-oriented outdoor entertainment event and concert that culminates with the release of several thousand sky lanterns (paper lanterns lifted aloft by a small open flame source). If approved, authorize the Director of the Planning & Building Division, Community Services Department, to issue the license when all pre-event conditions have been completed and all required business license fees have been paid. (Commission District 4)

- Applicant: Spencer Humiston on behalf of Happy Fun Events, LLC



INTEGRITY



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PUBLIC SERVICE**

Memo to: Washoe County Clerk's Office
Subject: The Lantern Fest Application and Public Notice for BCC Hearing on May 22, 2018
Date: June 12, 2018
Page: 2

- Event Location: Wild West Motorsports Park; 12005 East Interstate 80 (Exit 23, Mustang, off Interstate 80)
- Date of Event: June 30, 2018 (with a delay date of July 1, 2018)
- Estimated attendance: The event organizer estimates between 5,000 and 9,000 persons will take part in the event

Additional details of the event are included in the application.

For more information, contact either Jayleen Popp (328-3734) or Bob Webb (328-3623) with the Washoe County Planning and Building Division, Community Services Department.



Planning Manager

Enclosures, as

cc: Laura Rose, Administrative Assistant
Kathy Emerson, Administrative Secretary Supervisor
Jayleen Popp and Rick Nemitz, Business License



Business License

Thank you for your payment.

Please print this receipt and keep it for your records.

Payment Type	Reference	Payment Amount
Business License	2018 Lantern Fest	\$1,000.00
		Payment Amount: \$1,000.00

Receipt Number: 3732639321

Transaction Date: 06/11/2018 11:55 AM

Payment Type: 

Account Number: *8947

x per phone call

I agree to pay this obligation according to the terms outlined in my agreement with my card issuer.

OUTDOOR FESTIVAL LICENSE

Memorandum for:

Office of the Washoe County Clerk
1001 East 9th St. Bldg A – 1st Floor
Reno, Nevada

Subject: Waiver and Consent to Extend Mandated Public Hearing Date before the Washoe County Commission for Outdoor Festival License Application

Nevada Revised Statutes (NRS) 244.3544 and Washoe County Code (WCC) section 25.277 require the County Clerk to set a public hearing date before the Washoe County Board of County Commissioners for an outdoor festival license application no later than 30 days after the application is deemed complete and application fees are received. These two regulations also require that specific County agencies review the application and provide written reports to the Board of County Commissioners, to include recommendations on the license and conditions if appropriate.

The mandated review by County agencies on the license application is of utmost importance to both Washoe County and the applicant, to ensure that the festival is conducted in a manner that protects public health, safety and welfare. To this end, the undersigned license applicant agrees to waive the 30 day public hearing time limit imposed by NRS 244.3544 and WCC section 25.277.

As the undersigned license applicant, I agree to extend the required Board of County Commissioners public hearing date to occur no more than 90 days after the application is deemed complete and application fees are received, and no less than 15 days prior to the date when the outdoor festival is proposed to commence.

Attest:

License Applicant



Signature

6/5/18

Date

Spencer Humiston

Printed Name

The Lantern Fest

Representing